



# BIENESTAR

**JOB TITLE: Community Outreach Associate**  
*(Latinx LGBTQ+ & Underserved Communities)*

**POSITION DESCRIPTION:**

Under the direction of the Director of Prevention Services, the **Community Outreach Associate** will focus on carrying out program activities to meet client needs as set by BIENESTAR.

This ***entry level opportunity*** as a **Community Outreach Associate** will focus on carrying out program activities to meet contractual agreement set by BIENESTAR on behalf and for the clients. The **Community Outreach Associate** will successfully engage and retain in care HIV-positive and HIV-negative individuals in medical care, develop, implement, and monitor agreed upon service plan for each client and assist clients in accessing needed services. The position focuses on providing knowledge and skills regarding HIV/AIDS, STDs, Hepatitis, Substance Abuse, Mental Health and addressing the social determinants of health and community barriers that increase health disparities for Latinx LGBTQ+ and underserved community members. The goal of the position is to create and promote a healthier, more positive environment for Latinx LGBTQ+ and underserved community members through a lens of equality and justice.

**DUTIES/RESPONSIBILITIES:**

1. Conduct street-based outreach to underserved communities of people who use drugs, experience homelessness, people who engage in sex work and are affected by social determinants of health.
2. Maintain a working relationship with community business owners where outreach, workshop, and support group activities are conducted.
3. Assist in the development and modification of appropriate contractual goals and objectives.
4. Prepare, set up and dismantle program sites: tents, tables, and other program materials. Guarantee the completeness of storefront, mobile sites, and outreach venues.
5. Deliver a variety of programs addressing the educational and service needs of diverse target groups.
6. Conduct community backpack outreach during the week/weekends.
7. Engage and recruit target populations for BIENESTAR programing.
8. Assist in scope of work and goals utilizing social media; conduct outreach and engagement utilizing social media (e.g., live chats, videos, social media postings, etc.)
9. Accurately enter and maintain proper documentation of all service deliver in client file on electronic health records.
10. Monitor program goals and objectives.
11. Collaborate with local agencies that conduct HIV risk reduction programs targeting the LGBTQ+ community and underserved population.
12. Support, identify, develop, improve, and implement client education materials and other tools that encourage healthy decisions.
13. Other duties as assigned.

**EXPERIENCE AND SKILLS PREFERRED:**

1. Familiarity and/or willingness to learn and contribute in the prevention efforts related to health, social, and economic empowerment of the communities.
2. Experience and interpersonal skills working with culturally and socially diverse community groups including the Latino and Lesbian, Gay, Bisexual and Transgender, and the underserved is preferred.
3. Bilingual English/Spanish with excellent verbal and written communication skills.
4. Able to work independently within an agency team and have excellent organizational skills.
5. Self-motivated, problem solver, and able to organize job assignments with strong leadership skills.
6. Ability and willingness to work in a team-oriented work environment, with professionals and paraprofessionals from different disciplines, as well as volunteers and clients.
7. Must have a reliable form of transportation as travel to different sites within LA county is required.

**HOURS:** Full-Time 40 Hours or Part-Time 20 Hours - Some Weekends & Evenings

**EXEMPT/NON-EXEMPT:** Non-Exempt

**SALARY:** \$18.00 - \$21.00 per hour commensurate with education and experience.

**BENEFITS:** Full Time Employees receive: Medical, dental, vision, and life insurance, 403b retirement package with matching contribution, and 14 paid holidays.

Please submit a resume to: [Hrjobs@bienestar.org](mailto:Hrjobs@bienestar.org)