



BIENESTAR

JOB TITLE: Foodbank Outreach Worker
(*Latinx LGBTQ+ & Underserved Communities*)

POSITION DESCRIPTION:

Under the direction of the Director of Prevention Services and in conjunction with the Foodbank Coordinator, the **Foodbank Outreach Worker** will be responsible for the daily delivery of services and corresponding data entry, supply monitoring, and client outreach & enrollment.

DUTIES/RESPONSIBILITIES:

1. Responsible for the daily service of foodbank services including food distribution.
2. Conduct community outreach to identify new foodbank clients and work to enroll those individuals in the foodbank.
3. Support the Foodbank Coordinator with maintaining County of Los Angeles Public Health Permit and Los Angeles Regional Foodbank requirements: including breaking down boxes, cleaning distribution area, and ordering food.
4. Identify community partners who have client's eligibility for foodbank services and work to open mobile foodbank sites.
5. Document all encounters in Welligent and work with clients to obtain eligibility documents.
6. Outreach to the community to secure donations and increase foodbank distribution items.
7. Facilitate support groups at BIENESTAR to build a base of clients who can promote foodbank services and support those receiving foodbank services.
8. Work with the Dietitian to make sure participants are having required sessions.
9. Act as community liaison and appropriately represent the agency at assigned community events and meetings actively promoting goals of the program and agency.
10. Other duties as assigned.

EXPERIENCE AND SKILLS PREFERRED:

1. High School Diploma/GED required (bachelor's degree preferred).
2. Completion of the California Food Handlers Course.
3. Current knowledge of HIV/AIDS epidemic and prevention preferred.
4. Demonstrated experience working with at-risk/vulnerable populations preferred.
5. Sensitivity to the needs of diverse cultures and populations, and the issues that impact HCV/HIV positive, High-Risk Negative individuals and their families.
6. Bilingual English/Spanish with excellent verbal and written communication skills
7. Experience and interpersonal skills working with culturally and socially diverse community groups including the Latino and Lesbian, Gay, Bisexual and Transgender, and the underserved.
8. Able to work independently within an agency team and have excellent organizational skills.
9. Self-motivated, problem solver, and able to organize job assignments with strong leadership skills.
10. Ability and willingness to work in a team-oriented work environment, with professionals and paraprofessionals from different disciplines, as well as volunteers and clients.
11. Must have a reliable form of transportation as travel to different sites within LA county is required.

LOCATION: East Los Angeles

HOURS: 20 Hours - Some Weekends & Evenings

EXEMPT/NON-EXEMPT: Non-Exempt

SALARY: \$18.00 - \$20.00 per hour commensurate with education and experience.

BENEFITS: Sick time in accordance with California Labor Law.

Please submit a resume to: Hrjobs@bienestar.org