

**JOB TITLE: LICENSED VOCATIONAL NURSE/ MEDICAL ASSISTANT**



Bienestar Human Services, Inc. is a unique non-profit social service organization that successfully improves the health and well-being of the underserved Latino community in Southern California. BIENESTAR uses a uniquely relevant, peer-based approach, combined with 100% cultural competence and community outreach, to improve the outcome of public health. BIENESTAR networks with other social service organizations to provide a complete package of support to its clients.

**POSITION DESCRIPTION:**

The CCBHC Licensed Vocational Nurse/Medical Assistant works between departments to ensure there is integrated care between the clinic and the CCBHC.

**SUMMARY OF DUTIES/RESPONSIBILITIES:**

- Coordinates the medical care of consumers, provides ongoing education and support to consumers.
- Consults with primary care physician and mental health treatment staff to support successful services/care.
- Provides health education for consumers, staff, and family members not limited to infection control, physical health, nutrition, smoking cessation, disease process and advanced directives.
- Contributes to the development, implementation, monitoring, and updating of the individual treatment and crisis plan and review of those plans.
- Educates on the tools and strategies to self-manage the consumer's illness and improve quality of life.
- Supports consumers in identifying and building upon their strengths in address needs, and goals.
- Teaches skill building activities that empower the consumer to achieve an improved sense of mastery over their illness and assist the client in regaining a sense of belonging in the community.
- Assists with developing cognitive and behavioral skills.
- Assists with developing a wellness-focused and a healthy lifestyle.
- Responsible for consumer health assessments.
- Serve as a liaison between consumers, staff, and community health service providers.
- May facilitate treatment planning and problem-solving meetings with consumers, families, and staff.
- Other related tasks as required, and/or requested.

**QUALIFICATIONS:**

## **Education and Training**

- Bachelor's Degree in a healthcare, behavioral healthcare, or related field preferred.
- Experience directly related to the core duties within a Behavioral Health system of care.

## **Qualified Candidates Skills and Knowledge Required**

- Experience in upper-level management preferred with experience supervising personnel.
- Strong organization skills, attention to detail and the ability to manage a complex project working collaboratively with internal and external project stakeholders.
- Strong verbal and written communications skills.
- Experience preparing written reports, correspondence and other documents required.
- Preferred bilingual, including ability to read and write, in English and Spanish.
- Must have valid California Driver's License, auto insurance and available transportation.

**HOURS:** Full Time Position, 40 hours per week.

**SALARY:** \$50k-60k. Commensurate with education and experience.

**BENEFITS:** Full benefits including health and dental insurance, 403B Retirement Plan.

**LOCATION:** Occasional travel within the county and/or surrounding areas may be required.

**SEND RESUME:** [Hrjobs@bienestar.org](mailto:Hrjobs@bienestar.org)

***Position Will Remain Open Until Filled. Bienestar Is An Equal Opportunity Employer.  
Members of the LGBTQ+ community are encouraged to apply***