



Bilingual Drug/Alcohol Counselor

Bienestar's mission is to *"Enhancing the health and well-being of the community through education, prevention, and the provision of direct social support services. Committed to the mobilization and advocacy necessary for immediate and appropriate response to community needs"* Bienestar serves Los Angeles County.

Job Summary: Under the direction of the Alcohol and Other Drug (AOD) Program Manager, the Bilingual Drug/Alcohol Counselor will carry out program activities to meet contractual agreements set by Bienestar on behalf and for its clients. The Drug/Alcohol Counselor will be responsible for developing and implementing drug/alcohol treatment plans to achieve individualized outcomes including stability, improved health, sobriety/recovery, increased social support, improved mental health, and disease prevention (including HIV and hepatitis C) within the Bienestar's geographic areas of operation.

General Responsibilities:

- The Bilingual Drug/Alcohol Counselor will be responsible for developing and implementing drug/alcohol treatment plans to achieve individualized outcomes including stability, improved health, sobriety/recovery, increased social support, improved mental health, and disease prevention (including HIV and hepatitis C) within the Bienestar's geographic areas of operation.
- Keep a schedule of regular counseling appointments with clients and be available for non-scheduled counseling or crisis counseling as needed;
- Conduct program-approved screenings and bio-psychosocial assessments for each client;
- Based on each client's assessment, develop an individualized treatment plan for each client incorporating the client's input, and including treatment goals and objectives;
- Clearly reflect progress, lack of progress towards defined treatment goals and counseling/intervention approaches through documentation in progress notes and other documentation corresponding to protocol;
- Act as a liaison between clients in treatment and external service agencies with an investment in the client's progress, i.e., probation, parole, DPSS, EDD, DVR, referring case managers and insurance providers;
- Facilitate topical, process and educational groups and classes as assigned by the AOD Program Director;
- Develop and individualized aftercare plan initiated upon treatment admission with each client and incorporating client input;
- Complete all necessary documentation in a timely manner, including at a minimum progress notes, discharge summaries, after care plans and written communications with external agencies with approved consent for shared data;
- Integrate family of origin or family of choice support and education as appropriate through conjoint sessions, family groups and other activities.
- Ability to work and recruit all target populations including adolescent youth.
- Perform all other program related duties assigned by the AOD Program Director.

Qualifications and Requirements:

Education and Training

- Minimum of 15 units in Chemical Dependency studies required;
- bachelor's or course of study in chemical dependency, social work or psychology helpful;
- Minimum of two years of AOD counseling experience required;
- Required to have Certification or current enrollment in courses from California Association of DUI Treatment Program (CADTP) or California Consortium of Addiction Programs and Professionals (CCAPP)

Qualified Candidates Skills and Knowledge Required:

- Experience and interpersonal skills working with culturally and socially diverse community groups including drug/alcohol, HIV and hepatitis C impacted and affected individuals and groups, and the underserved;
- Working knowledge of harm reduction and other substance abuse treatment methodologies;
- **Bilingual English/Spanish** with good verbal and written communication skills;
- Able to work independently and collaboratively with a team;
- Strong consumer/provider boundary-setting and adherence, communication and diplomacy skills;
- Strong independent problem-solving skills
- Organized functioning;
- Skilled and flexible time self-management;
- Must be knowledgeable in identifying behavior patterns common to client populations, including current and emerging trends in substance use.

HOURS: 40 hours per week..- Some weekends and evenings required. Some travel might be required.

SALARY AND BENEFITS: \$18 to \$22 per hour. Commensurate with education and experience. Full benefits including health and dental insurance, and 403 B Pension.

TO REQUEST THE JOB DESCRIPTION, FURTHER INFORMATION OR TO APPLY:

E Mail: hrjobs@bienestar.org
FAX: 323 727-0284
MAIL: Bienestar Human Services, Attn: Human Resources/Recruitment
5326 East Beverly Blvd., Los Angeles, CA 90022

Position Will Remain Open Until Filled. Bienestar Is An Equal Opportunity Employer.